

Final Recommendation of the Community Governance Review of Lopen Parish Council

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Purpose of the Report

To report the outcome of the final public consultation (Community Governance Review) which has taken place in the parish of Lopen on the proposal to increase the number of Parish Councillors from five to seven (under the provisions of Part 4 of the Local Government and Public Involvement in Health Act 2007).

Public Interest

A Community Governance Review is a review of the whole or part of a district to consider one or more of the following:

- creating, merging, altering or abolishing parishes;
- the naming of parishes and the style (i.e. whether to call it a town council or village council etc) of new parishes;
- the electoral arrangements for parishes – the ordinary year of election, the size of the council, the number of councillors to be elected and parish warding;
- grouping parishes under a common parish council, or de-grouping parishes.

The Local Government and Public Involvement in Health Act, 2007, sets down the principal legal framework within which councils must undertake these reviews.

A valid request was received from Lopen Parish Council in May 2014, requesting that the District Council conduct a consultation (Community Governance Review) of all the electors and local interested groups to ask if they would be agreeable to increase the number of Parish Councillors from five to seven. Consultation within the parish has now taken place and this report details the outcome of that consultation.

Recommendations

That District Executive recommend that Council:

1. note the results of the consultation agree to publish them;
2. agree that the final recommendation be: "To accept the majority vote from the people of Lopen to agree to increase the number of Parish Councillors to seven".
3. agree to draw up a Reorganisation Order to give effect to this recommendation.
4. agree to contact the statutory agencies to effect the requested alteration to increase the number of Parish Councillors to seven.

Background

Council at its meeting held on 17 July 2014 (Minute 29 refers) approved the commencement of a Community Governance Review for the parish of Lopen following the receipt of a valid request from the Parish Council. The results of the public consultation were presented to District Executive and Council in November 2014.

Proposal

In their request, the Parish Council gave the following reasons to support their request to increase the size of the Parish Council to seven members:-

- Apart from relatively brief casual vacancy periods (mainly due to house moving) the Council has maintained a full quota of members since 2007.
- At the 2007 elections, a local election was held as there were more candidates than vacancies.
- Whilst the 2011 elections did not trigger an election, the single remaining vacancy was filled through co-option near immediately after the election.
- Applications to fill a recent casual vacancy (as a result of a Councillor house move) was oversubscribed.
- The National Association of Local Councils promotes a minimum Council size of 7 irrespective of the local population size.
- A larger pool of Councillors is more likely to represent a more accurate local view.
- With only 5 members and a quorum of three, it can be difficult to arrange a quorate meeting especially during the holiday seasons.
- Quite often members live close to each other and this can cause difficulties maintaining a quorum when common interests are involved. Increasing the council size will reduce such occurrences.
- More workload is being passed on to Parish Councils and “many hands make light work”.

Consultation

The initial consultation period was held from 4th August to 15th September 2014. Consultation leaflets were delivered to all registered electors within the two Parishes (a total of 203 people) together with the Ward Members, Member of Parliament, Member of the European Parliament, Somerset Association of Local Councils, Somerset County Council, and the Police. Public comments were also invited by e-mail.

A total of 66 responses were received (33% of the total electorate). The responses were as follows:-

Proposal	In favour	Against
Increase Parish Councillors from five to seven	57	9

Part of the consultation leaflet asked for any comments on the proposals and 10 varied responses were received. They were broadly supportive of the proposals, however, some raised the point that five Parish Councillors had managed very well in the past and questioned the need for two extra.

Further Consultation

A second short consultation on this recommendation was undertaken in the parish from 10th November to 5th December 2014 (4 weeks). As the majority of the previous

consultation responses were in favour of the original proposal, this further consultation was conducted through the SSDC website and posters in the Parish. **No further public responses were received.**

Conclusion

When confirmed by Council, South Somerset District Council will draw up a Reorganisation Order to give effect to these decisions. The following organisations will also be informed that the order has been made:

- a) the Secretary of State for Communities and Local Government
- b) the Electoral Commission
- c) the Office of National Statistics
- d) the Director General of the Ordnance Survey
- e) Somerset County Council.

New or revised parish electoral arrangements come into force at ordinary parish elections, rather than parish by-elections, and so this will take effect from May 2015.

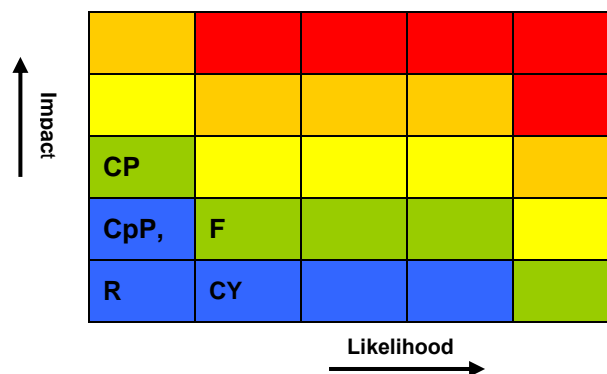
Financial Implications

The cost of producing the consultation leaflets (210) and distributing by second class post was £213. There has been a cost in staff time in the production of the consultation leaflets and the analysis of the responses and these costs have been absorbed within existing budgets.

The second consultation (as required) on the draft recommendations was conducted at minimum cost through the SSDC Website and posters in the villages. The cost was less than £10.

There is no specific budget for Community Governance Reviews and all costs have been absorbed within the existing Democratic Services budget for 2014/15. Additionally, there is no power to re-charge the cost of the review to any other Council, except by agreement. This is because the statutory power to conduct the review rests with this Council.

Risk Matrix



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability

CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

Corporate Priority Implications

None at the current time.

Carbon Emissions and Climate Change Implications

None at the current time.

Equality and Diversity Implications

All local government electors within the parish of Lopen have been consulted on the proposal and their views considered as part of the consultation process. The council must have regard to the need to secure that the community governance arrangements for the area reflects the identities and interests of the community in the area and are effective and convenient.

Background Papers

- Local Government and Public Involvement in Health Act 2007
- The Electoral Commission Guidance on Community Governance Reviews, April 2008
- Terms of Reference of the Community Governance Review of the Parish Arrangements for Lopen as agreed by Council on 17th July 2014
- Consultation responses provided by local residents
- Report to District Executive and Council – November 2014